

## *~ License Renewal and Modification via Web ~*

Several people have inquired lately about renewing or modifying their license online. Here is some information taken from the ARRL Web Site that should answer most of your questions... Walt, WB6RQT

**If you are Registered in FCC CORES**, and if you have a FRN and know your CORES Password, go to the FCC web site at <http://wireless.fcc.gov/uls/> and choose ONLINE FILING "LOG IN". You will be required to supply your FRN and Password to renew or update your license. Follow the 'License Procedures' below.

**If you are NOT Registered in FCC CORES** and do not have a FRN, go to the FCC web site at <http://wireless.fcc.gov/uls/> and choose NEW USERS "REGISTER" link. To register your SSN and receive a FRN, choose the "REGISTER" link and complete your individual registration information (ignore the organization and position references). When the system confirms that you are registered (issues an FRN), and the page goes on to read " Amateurs, Aircraft, Marine, Antenna Structure Registration (ASR), and any other service licensed through the Universal Licensing System (ULS) should click on the following link to access ULS and associate their call sign(s) with their new FRN and password. Existing call signs must be associated with an FRN before you can file in ULS. Click on the link "FCC Universal Licensing System". Proceed to ULS License Manager by clicking on the "ULS License Manager" link. Enter your FRN number FCC assigned to you and your password to log in. Click on link (1) "associate your FRN with existing licenses". Enter your call sign in the first box, then hit "Continue". Click on "Confirm", then click on "Return to License Manager". Follow the 'License Procedures' below.

**If you are Registered (have a FRN) but do not know your FCC CORES Password you can reset your password on line.**

**a.)** If you have NOT established a Personal Security Question (PSQ) and Answer (most amateurs have not) go to the FCC web site <https://esupport.fcc.gov/password.htm> . The page title says "Forgot Your Password?", click on the link "Set Personal Security Question". In this screen, fill in all the required fields (including Social Security Number). At the bottom of the page, fill out your personal security question information. Click on the certify box (check mark will populate box) then click "submit". The FCC will provide you with a tracking number that consists of the letters HD and 13 digits. Make note of this number. You will receive an email from the FCC when your FRN registration has been updated with your PSQ. Go back to the password web page and continue the process with an established PSQ and Answer (see item b.) and no FCC Cores password.

**b.)** If you have established a Personal Security Question (PSQ) and Answer, then you may use the online password reset feature to create a new password for your FRN. Go to the FCC web site <https://esupport.fcc.gov/password.htm> . The page title says "Forgot Your Password?", click on the "Reset Password" link. Enter your FRN and click on "continue". Type in your Personal Security Question Answer and click "continue". Enter your new Password, retype it and click "continue". You will receive a confirmation screen affirming that your FRN has been successfully updated (for password help contact FCC Tech Support weekdays at 1-877-480-3201). Follow the 'License Procedures' below.

**License Procedures** Once you have logged in to the system (at the FCC web site <http://wireless.fcc.gov/uls/> using the ONLINE FILING "LOG IN" link ), you will see a summary "At A Glance" view of your license data. Choose the appropriate link to work with your FCC license record (if applying for a New Vanity Call Sign see below). Hit "Continue" if your address is correct. If your address is incorrect check the box "Licensee Name and Address", then hit "Continue". Again click on "Continue" (both fee answers should be no). If applicable, enter address changes and click "Continue" to see a summary of your transaction. If no address changes were needed, you will immediately see a summary of your transaction. Click on "Continue to Certify". In the signature section of the certification page, type in your name, then hit "Submit Application". On the Confirmation page be sure to print a copy of your on-line application for your records. If you did not renew a Vanity License, that's it -- you're done!

Taken from the ARRL Web Site at: <http://www.arrl.org/fcc/licenseinstructions.html>